

**HUCCLECOTE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21<sup>ST</sup> MARCH 2016  
IN THE COUNCIL MEETING ROOM AT  
PINEHOLT VILLAGE HALL AT 6.30 PM**

**Present** Councillor Pugh (In the Chair)  
Councillor Mrs Bentley  
Councillor Bentley

**In attendance** Mr Ted Stevens  
Matt Discombe (Citizen Reporter)

**16/029 ACCEPTED APOLOGIES**

- i. Councillor Mrs Dillon
- ii. Councillor Mrs Blackwell

**16/030 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

Councillor Pugh attended the Local Government Boundary Commission presentation; this covered the reasons for the Borough Ward review, what the review will involve for Parishes and how Parish Councillors and residents can get involved. Members would receive a copy of the presentation slides.

**16/031 QUESTIONS FROM PARISHIONERS**

There were no parishioners present.

**16/032 PARISH COUNCIL VACANCY**

Members received an application to join the Council from Mr Ted Stevens and following a short discussion it was agreed that it would be beneficial to have him join the Council. Councillor Pugh proposed that Mr Stevens be co-opted onto the Council and this was seconded by Councillor Bentley and carried. Mr Stevens signed a Declaration of Acceptance and joined the meeting.

**16/033 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 15<sup>th</sup> February 2016 were approved and duly signed by the Chairman.

**16/034 MATTERS ARISING FROM MINUTES**

There were no matters arising.

**16/035 BOROUGH / COUNTY COUNCILLORS/POLICE REPORTS**

Borough – A written report was received from Councillor Mrs Blackwell.

Police – During the period 01/02/16 - 16/03/16, 9 crimes were reported within the parish. It was noted that several street lights were still not working on Coopers Edge; the Clerk would follow this up with Mr Andrew Johnson.

#### **16/036 DECLARATIONS OF INTEREST**

There were no declarations made.

#### **16/037 PLANNING**

##### **a) New Applications**

- i. 16/00169/TPO – Gloucester Business Park. All trees/vegetation subject to this application are covered by a Veteran Tree Management Plan as required under planning condition 47/48 (TBC & SDC respectively). Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Bentley, seconded by Councillor Pugh not to object to the application. All members voted in favour of the proposal.
- ii. 16/00182/FUL – Woody Leaze, Stump Lane. Two storey west facing extension with balcony at first floor level. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Stevens, seconded by Councillor Bentley not to object to the application. All members voted in favour of the proposal.

##### **b) Decisions**

- i. 15/01125/LBC – Noake Farm. Listed Building Consent for demolition of existing buildings and conversion of coach house to 1 dwelling, erection of detached garage/store and associated vehicular access and parking together with other facilitating works relating to planning application 15/01124/FUL. Consent given.
- ii. 15/01124/FUL – Noake Farm. Change of use to horticultural/landscaping business including the redevelopment of existing building and creation of new buildings for use of the business and conversion of coach house to 1 dwelling including the erection of detached garage/store and associated vehicular access and parking. Minded to permit - due to the Green Belt location and the scale of the development Tewkesbury Borough Council has referred the application to the Department for Communities and Local Government. Members were disappointed with the decision, it was agreed to reiterate the councils original concerns and to request these be taken into consideration when setting the planning conditions.

##### **c) Appeals**

Nothing to report.

##### **d) Enforcement**

Nothing to report.

#### **16/038 PARISH NEWSLETTER**

The spring edition will be published and delivered to households mid-April.

**16/039 PINEHOLT VILLAGE HALL**

**a) Clerk's report**

A new call out rota for the monitored alarm system was agreed, members were reminded that they should not attend a call out alone and if the intruder alarm is activated they should not enter the building without Police presence.

The Councils solicitor had been instructed to write to a hirer who had fallen into arrears with her hall hire fees; a balance of £180 was still outstanding.

The Clerk had spoken to Advanced Housing, landlords of a care home in Folland Avenue, regarding nuisance seagulls at the site. They were aware of the problems experienced last year and were investigating measures to prevent the birds from nesting again, including netting and spikes.

**b) Village Hall working party**

Councillor Stevens agreed to join the working party and to investigate other funding sources; the group would meet again in May 2016.

**c) Annual Fire Inspection**

Members received a report from Allcooper and a quotation for an additional smoke detector to be installed in the small meeting room. Following discussion it was proposed by Councillor Pugh, seconded by Councillor Stevens to defer a decision until work on the village hall extension commences; all members voted in favour.

**d) Fixed Wire Testing**

Quotations were received from three companies to carry out the Fixed Wire Testing at the Village Hall and the Bowls Club. Following discussion it was proposed by Councillor Pugh, seconded by Councillor Mrs Bentley to accept the quotation from PHS Compliance; all members voted in favour.

**16/040 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

County Councillor Robert Vines would shortly receive his annual highways allowance for 2016/17; suggested repairs included pot holes in Folland Avenue and Stump Lane.

**b) M5 noise**

The results of the noise survey carried out to investigate the condition of the noise barrier were received from Highways England. Members agreed to review the information in the report and to formulate a response at the next meeting.

**c) Parking consultation – waiting restriction proposals**

Gloucestershire Highways were still investigating the concerns and comments received from residents about the recently installed waiting restrictions.

**16/041 PLAY AREA**

**a) Inspection report**

Members undertook the monthly inspection of the play area. ROSPA would conduct their annual inspection of the play area in April.

**16/042 FINANCE**

**a) Accounts for Payment**

	<b>Chq</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i. Intocleaning Ltd – Cleaning	2190	120.00	24.00	144.00
ii. Graham Rolfe – Sign writing	2191	40.00	0.00	40.00
iii. Robert Hall – Stationery	2192	132.14	26.45	158.59
iv. SSE Lighting – Car park lighting repairs	2193	152.00	30.40	182.40
v. GAPTC – Annual Subscription	2194	591.24	0.00	591.24
vi. Allcooper – To replace chq 2179	2195	225.50	45.10	270.60
vii. Post Office – Postage stamps		27.00	0.00	27.00
viii. S Moore – Travelling expenses		39.60	0.00	39.60
ix. Pure Safety – Sign and paint		23.55	4.71	28.26
x. Stencil Warehouse – ‘Clean up’ stencil		12.58	2.52	15.10
xi. Supanet – Broadband	DD	11.66	2.33	13.99
xii. British Gas – Service contract	DD	23.44	4.69	28.13
xiii. SWALEC – Gas supply	DD	60.00	0.00	60.00
xiv. SWALEC – Electricity supply	DD	77.00	0.00	77.00

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Bentley and carried.

**b) Review of Financial Regulations**

All members had reviewed the Financial Regulations and there were no amendments to be made.

**c) Payments by variable Direct Debit**

Councillors Pugh and Mrs Bentley signed the current variable Direct Debit agreements.

**d) Review of Standing Orders**

All members had reviewed the Standing Orders and there were no amendments to be made.

**e) External Audit arrangements from 2017**

Details were noted.

**16/043 MISCELLANEOUS**

**a) Parish Website**

Following discussion members agreed to look at updating the website to keep it interesting and informative; this could include a twitter feed on the home page. Councillor Stevens agreed to look at other Council sites for ideas and report back at the next meeting.

**b) GAPTC Annual General Meeting**

Details were noted.