

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18TH JANUARY 2016
IN THE COUNCIL MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM**

Present Councillor Mrs Dillon (In the Chair)
Councillor Pugh
Councillor Mrs Bentley
Councillor Bentley
Councillor Mrs Blackwell

In attendance Matt Discombe (Citizen Reporter)

16/001 ACCEPTED APOLOGIES

There were no apologies.

16/002 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman announced the resignation of Mrs Ann Osborne and wished her well in her new home. The vacancy will be advertised on the website and on parish noticeboards.
Mr Matt Discombe also agreed to do an article in the Citizen newspaper.

16/003 QUESTIONS FROM PARISHIONERS

There were no questions.

16/004 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 7th December 2015 were approved and duly signed by the Chairman.

16/005 MATTERS ARISING FROM MINUTES

There were no matters arising.

16/006 BOROUGH / COUNTY COUNCILLORS/POLICE REPORTS

County – No report

Borough – Councillor Blackwell reported on matters from the Borough Council including an initiative to encourage residents to report matters and pay for services through the website; work on the JCS continued

Police – No report.

16/007 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

16/008 PLANNING

a) New Applications

- i. 15/01336/FUL – 169 Hucclecote Road. Proposed side extension to link existing house to swimming pool. Plans were circulated to members before the meeting and there were no objections raised; a response was sent to Tewkesbury Borough Council.
- ii. 15/01274/APP – Land to the West and South of Gloucester Business Park. Proposed development of 214 residential dwellings with associated roads, footways, parking, drainage and landscaping comprising parcels 25a, 25b, 26a, 26b, 27a, 27b. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Mrs Bentley, seconded by Councillor Bentley not to object but to raise concerns regarding the increased strain on local doctor's surgeries. All members voted in favour of the proposal.
- iii. 15/01378/OUT – Nerva Meadows, Plots 3200, 7400, 7520 Gloucester Business Park. Development of up to 106 dwellings with associated access, public open space, landscaping and other infrastructure. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Mrs Bentley, seconded by Councillor Mrs Dillon not to object to the application but to raise concerns regarding the infrastructure including doctor's surgeries, transport links, pedestrian crossings and the proposed high percentage of affordable housing; a contribution towards the cost of the village hall extensions would also be requested. All members voted in favour of the proposal.

b) Decisions

- i. 15/01242/TPO – 34 Colerne Drive. Proposed works to Wellingtonia tree (tree roots at 36 Colerne Drive). Proposal to sever all of the exposed roots and insert a root barrier. Consent given.

c) Appeals

Nothing to report.

d) Enforcement

Nothing to report.

16/009 PARISH NEWSLETTER

The Spring edition would be published at the end of March and members were asked to submit their articles.

There are currently 4 vacancies on the parish council therefore it was agreed to produce a special one-off flyer encouraging local residents to get involved and join the council.

16/010 PINEHOLT VILLAGE HALL

a) Clerk's report

The village hall working party will meet on 25th January at 10 a.m. to complete the grant application form and to meet with the architect, Mr Peter Marshall.

MINUTES TO BE CONFIRMED AT THE NEXT COUNCIL MEETING 15th FEBRUARY 2016

Members were shown a sample of a ‘floodsax’ and given instructions on how they should be used during a flood.

16/011 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Obscured roads signs, along Valliant Way and the bypass, were reported to Gloucestershire Highways.

A grass verge in James Way had been damaged by a refuse lorry; this was reported to Tewkesbury Borough Council.

b) M5 noise

The results of the noise survey carried out to investigate the condition of the noise barrier were still awaited from Highways England.

c) Parking consultation – waiting restriction proposals

The signs and posts had been ordered and contractors were aiming to start on site before the end of the month, weather permitting.

16/012 PLAY AREA

a) Inspection report

Members undertook the quarterly inspection of the play area; minor matters were noted including cracking of the pathway and some minor surface shrinkage.

16/013 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. GAPTC – Training	2175	170.00	0.00	170.00
ii. Cotswold Drain Services – Cleaning	2175	180.00	36.00	216.00
iii. GRCC – Subscription	2177	25.00	0.00	25.00
iv. Mitchells – Replacement lamps	2178	149.84	29.97	179.81
v. Allcooper Ltd – Annual fire alarm maintenance	2179	225.50	45.10	270.60
vi. Mr A Keppel-Garner – Website hosting & domain renewal	2180	85.00	0.00	85.00
vii. Payestaff – Payroll fees	2181	76.00	15.20	91.20
viii. Post office –Postage stamps		27.00	0.00	27.00
ix. Supanet – Broadband	DD	11.66	2.33	13.99
x. British Gas – Service contract	DD	23.48	4.70	28.18
xi. SWALEC – Gas supply	DD	52.51	7.49	60.00
xii. SWALEC – Electricity supply	DD	67.12	9.88	77.00

Payment of the accounts was proposed by Councillor Mrs Dillon and seconded by Councillor Pugh and carried.

b) Budget report 2016/2017

Members had before them a draft budget report for 2016/17, prepared by the Clerk. The budget, which includes an extra £1000 for the fixed wire testing at the village hall and bowls club, a £2000 contribution to Gloucestershire County Council towards the cost of the parking restrictions and extra for staff salaries to bring them in line with the National Living Wage, showed an underspend of £5039.

The end of year forecast for 2015/16 showed an underspend of £11677, this was earmarked for the village hall extensions and future replacement costs of play area equipment.

It was proposed by Councillor Mrs Dillon, seconded by Councillor Pugh to accept the proposed budget for 2016/17; all members voted in favour.

c) Precept 2016/17

Following the previous discussion it was agreed that the precept should be increased to raise further funds towards the village hall extensions.

It was proposed by Councillor Mrs Dillon, seconded by Councillor Mrs Bentley to increase the Band D amount by £3.29 per year, this will give a total increase of £7631, bringing the total precept to £45786. A grant of £1170 would also be received from Tewkesbury Borough Council, all members voted in favour of the proposal.

d) Review of Financial Risk Assessment

The Clerk had reviewed and updated the Financial Risk Assessment report and this was presented to Council.

e) Appointment of Independent Internal Auditor

It was agreed that Mr Iain Selkirk F.C.A. be appointed Internal Auditor for the ensuing year. The Clerk reviewed the system of internal audit and was satisfied that Mr Selkirk is acting totally independently and is competent.

16/014 MISCELLANEOUS

a) Parish Website

Nothing to report.

b) Tewkesbury Borough Council Street Cleansing Review

Members agreed the current service received from Ubico was adequate and they wouldn't want to see the frequency of collections reduced. During the summer months, especially school holidays, the litter bins adjacent to play areas could be emptied more frequently.