

**HUCCLECOTE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18<sup>TH</sup> APRIL 2016  
IN THE COUNCIL MEETING ROOM AT  
PINEHOLT VILLAGE HALL AT 6.30 PM**

**Present** Councillor Mrs Dillon (In the Chair)  
Councillor Pugh  
Councillor Mrs Bentley  
Councillor Bentley  
Councillor Stevens

**In attendance** Robert Vines (County Councillor)

**16/044 ACCEPTED APOLOGIES**

- i. Councillor Mrs Blackwell

**16/045 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

The Chairman will attend the annual meeting and Mayor making ceremony of Tewkesbury Borough Council on Thursday 12<sup>th</sup> May 2016.

An invitation was received from the Jet Age Museum to attend

their annual reunion on 5<sup>th</sup> May 2016; Councillor Pugh agreed to attend.

**16/046 QUESTIONS FROM PARISHIONERS**

There were no parishioners present.

**16/047 PARISH COUNCIL VACANCY**

No applications were received.

**16/048 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 21<sup>st</sup> March 2016 were approved and duly signed by the Vice Chairman.

**16/049 MATTERS ARISING FROM MINUTES**

There were no matters arising.

**16/050 BOROUGH / COUNTY COUNCILLORS/POLICE REPORTS**

Borough – A written report was received from Councillor Mrs Blackwell.

County – Councillor Vines updated members on the Devolution project, a final decision was awaited from government.

Police – No crime figures were received. Councillor Stevens informed members of an issue in Stump Lane, the Chair asked him to report it directly to the Police through 101.

**16/051 DECLARATIONS OF INTEREST**

There were no declarations made.

**16/052 PLANNING**

**a) New Applications**

- i. 16/00263/ADV – B2, Belgrave House, Whittle Way. Proposed fascia and projecting signs for estate agents. Plans were circulated to members before the meeting and there were no objections raised, the Clerk responded to Tewkesbury Borough Council.

Councillor Gill Blackwell joined the meeting at 7p.m.

**b) Decisions**

- i. 15/01124/FUL – Noake Farm. Change of use to horticultural/landscaping business including the redevelopment of existing building and creation of new buildings for use of the business and conversion of coach house to 1 dwelling including the erection of detached garage/store and associated vehicular access and parking. Permitted.
- ii. 16/00106/FUL – Pineholt Village Hall. Erection of two single storey extensions to the village hall. Permitted.

**c) Appeals**

- i. 12/01256/OUT – Land at Perrybrook, to the north of Brockworth and to the south of the A417, Brockworth, Gloucester. The Inspector recommended that the application be approved and planning permission granted.

**d) Enforcement**

Nothing to report.

**16/053 PARISH NEWSLETTER**

The spring edition was delivered to all households.

**16/054 PINEHOLT VILLAGE HALL**

**a) Clerk's report**

The internal auditor, Mr Iain Selkirk, will conduct his audit on 21st April 2016; members will receive his report at the next meeting.

It was agreed to obtain quotations for painting of the windows at the Village Hall, the jubilee bench and maintenance of the parish noticeboards. The bench on Hucclecote Road was also in need of repair as some of the wooden slats had broken.

Members were reminded that the next meeting will be the AGM on 16<sup>th</sup> May 2016 and it will be held in the main hall. Councillor Mrs Blackwell gave her apologies for the meeting.

**b) Village Hall working party**

Councillor Stevens produced a draft business plan and updated the Tewkesbury Borough Council grant application form; he also investigated other funding sources. The working group will meet on Wednesday 11<sup>th</sup> May at 9:30 a.m. to discuss further ideas; the architect will also be invited to attend at 11:00 a.m.

The Clerk will contact regular hall hirers to ask what new facilities they would like to see at the hall and what storage space they will require. Councillor Stevens was thanked for his research.

**16/055 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

Gloucestershire Highways are still investigating the concerns and comments received from residents regarding the waiting restrictions on Cranham Gate. Members were unhappy with the time taken to make some minor adjustments in Bird Road and Folland Avenue; the Clerk would follow up with Gloucestershire Highways and copy in Councillor Vernon-Smith.

**b) M5 noise**

Members were displeased that Highways England had recently met with Gloucester City Councillors to discuss the M5 noise issue. The parish council was not invited to send a representative to the meeting and therefore did not get the opportunity to express the concerns of the parish.

The Chair and Vice Chair would request a meeting with Andrew Gravells, Gloucester City Councillor, to discuss a collaborated way forward.

**16/056 PLAY AREA**

**a) Inspection report**

The annual ROSPA inspection was received; several areas of shrinkage and crumbling in the wet pour surface were reported. The Clerk would obtain a quotation from Greenfields to repair the uneven surface underneath the basket swing, which was highlighted as medium risk.

Councillor Pugh raised concerns over the self-closing gate which does not fully close and could potentially allow dogs to enter the play area. Following discussion it was agreed to get the gate looked at by a local person who specialised in metal work.

**16/057 FINANCE**

**a) Accounts for Payment**

	<b>Chq</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i. Mrs M Dillon – Expenses 15/16	2196	75.80	0.00	75.80
ii. Payestaff – Payroll fees Jan – Mar	2197	76.00	15.20	91.20
iii. Greenfields Garden ~Services – Play are repairs	2198	295.00	59.00	354.00
iv. NALC – LCR subscription renewal	2199	40.00	0.00	40.00
v. Allcooper –Emergency lighting contract	2200	127.97	25.59	153.56
vi. Allcooper – Alarm service contract	2200	616.67	123.33	740.00
vii. Robert Hall Bus Equip – Stationery		57.38	11.48	68.86
viii. Mr A Pugh – Expenses 15/16		14.85	0.00	14.85
ix. Tesco - Stationery		7.08	1.42	8.50
x. Supanet – Broadband	DD	11.66	2.33	13.99
xi. British Gas – Service contract	DD	23.44	4.69	28.13
xii. SWALEC – Gas supply	DD	52.73	7.27	60.00
xiii. SWALEC – Electricity supply	DD	66.65	10.35	77.00

Payment of the accounts was proposed by Councillor Mrs Blackwell and seconded by Councillor Mrs Bentley and carried.

**b) End of year finance report 2015/16**

Members had before them a report showing the comparison between the budget and the end of year figures. Due to the increase in the Precept and reduced village hall maintenance, rental and insurance costs the year ended with a surplus of £16677.

Following discussion it was proposed by Councillor Mrs Bentley, seconded by Councillor Stevens to transfer £12k from account 2 into account 3 and earmark it towards the future replacement costs of the play area equipment (£2k) and to the village hall extensions (£10k). All members voted in favour of the proposal.

**16/058 MISCELLANEOUS**

**a) Parish Website**

Councillor Stevens gave a presentation on how the website could be developed and improved in the future. Other parish council websites were looked at and some included items such as automated news, weather and traffic feeds, moving images and councillor contact details on the front page; they were also tablet and mobile friendly.

Following discussion members agreed that the current website did need to be more engaging and interactive therefore it was worth investing money on a new site.

Councillor Stevens was thanked for his work; he and the Clerk will draw up a brief for further discussion at the next meeting.

**b) GAPTC Annual General Meeting**

Details were noted.